

Chapel Hill-Carrboro City School

Discrimination, Harassment or Bullying Reporting Form

Directions: **Discrimination, harassment or bullying are serious and will not be tolerated.** Complaints may be reported orally or in writing. This form may be used to report alleged discrimination, harassment or bullying that occurred on school property; at a school-sponsored activity or event off school property; on a school bus; or on the way to and from school*, at any time when the student's behavior has a direct and immediate effect on maintaining order and discipline and protecting the safety and welfare of students and staff. If you are a student victim, the parent/guardian of a student victim, an adult relative/friend of a student victim, a student witness/bystander, or a school staff member, you may report an incident of alleged discrimination, harassment or bullying, by completing this form and returning it to the principal, assistant principal, teacher, or counselor at the student victim's school. In the alternative, you may submit the complaint or completed form to the CHCCS Civil Rights Compliance Coordinator. Contact the school for additional information or assistance at any time. Additional information regarding the District's prohibition against discrimination and harassment can be found in Board Policies 1710/4021/7230 (Policy Against Discrimination, Harassment, and Bullying), 1720/4015/7225 (Discrimination, Harassment and Bullying Complaint Procedure), 1730/4022/7231 (Nondiscrimination on the Basis of Disabilities), and 4001 (Equal Educational Opportunities).

Discrimination, harassment and bullying are defined as conduct intended to intimidate, discredit, injure, or disturb a student or groups of students to the extent that the behavior causes mental and/or physical harm to students and is sufficiently severe, persistent, and pervasive so that it creates a learning environment that is intimidating, threatening, or abusive. Discrimination, harassment and bullying can occur face-to-face, in writing, or through use of electronic means such as the internet, emailing or text messaging. Cyberbullying can include the use of personal websites to support deliberate, repeated and hostile behavior intended to cause harm to persons or groups.

Today's date: _____ School: _____

Person completing this form: Victim Student Parent/Guardian
(Place an X in the appropriate box: Anonymous School staff Other: _____)

Name: _____ Telephone: (_____) _____

Name of student victim: _____

Date of Birth: _____ Race: _____ Grade: _____ Gender: _____

Name(s) of alleged offender(s) (if known):	Grade	School	Race	Gender	Is he/she a student?
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

Were you an eyewitness to this behavior? Yes No

Name(s) of other witnesses (if known):	Grade	School	Is he/she a student?
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

